

No	Comment	Response
1	<p>"With reference to Clause 6 b) of the Request to EoI, we kindly ask you confirm our understanding that the services related to CCTV inspections are only the organisation and supervision and no specific Sub-Consultant to carry out the CCTV inspection is required."</p>	<p>The Consultant has to plan, design, tender and supervise the works concerning CCTV inspection. It is not the task of the Consultant to carry out the CCTV inspection.</p>
2	<p>"With reference to Clause 6 a and b) of the Request to EoI, we kindly ask you to confirm our understanding that only Sub-Consultants foreseen to perform the services 6a. or 6b. shall be included in Annex 1H and only those Sub-Consultants shall provide the same documents as the joint-venture partners.</p> <p>Sub-Consultants that foreseen to perform other services than 6a. or 6b are not obligated to provide any declarations"</p>	<p>Your understanding is correct. The emphasis is put on the term "nominated" sub-consultant which has to be mentioned in Annex 1H. Other sub-consultants, not listed in annex 1 H must not submit their declarations, however their project references will also not be evaluated. Note: The nominated sub-consultant shall only provide the "Declaration of Undertaking".</p> <p>This depends whether these are sub-consultants listed in annex 1 H (binding inclusion as part of the technical proposal) or not.</p>
3	<p><b>In page 4 Para 7 (iii) e. according to the footnote number 2 it is stated that the statements of financial capacity should be certified by an independent financial audit firm.</b> In the same paragraph, it is mentioned as well that the profit and loss statement (similar to Annex 1D) must be signed by the declaring consultant.</p> <p>Could you please clarify if we have to submit 2 documents: a profit and loss statement signed by an audit firm and the statement according to Annex 1D signed by the consultant</p>	<p>Please provide the following:</p> <ul style="list-style-type: none"> <li>• the statement according to Annex 1D signed by the consultant</li> <li>• profit and loss statement signed by the declaring Consultant</li> <li>• audited balance sheets confirmed by an audit firm</li> </ul>

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	<p>or if you expect to get only the statement according to Annex 1D signed by the consultant and the financial audit firm which would be quite difficult to organise.</p>	
4	<p><b>In Page 3 Para 7 it is stated that the Sub-Consultants listed in Annex H must submit the documents listed below as the joint-venture partners.</b>            But in Page 4 Para 7 (ii) e it is stated that the Subcontractors do not need to submit financial records.            Could you please clarify if you expect listed subcontractors to submit a statement according to Annex 1 D and further documents (see question before).            Could you please clarify as well if you expect listed subcontractors to submit a “Declaration of submitting a proposal in case of being short-listed” according to Annex 1H.</p>	<p>All nominated sub-consultants must be mentioned in annex 1 H in order to guarantee that they will be included in the technical / financial proposal of the Consultant. If they are not included the short-listing of the Consultant will be revoked.</p> <p>The nominated sub-consultant has to submit the <u>“Declaration of Undertaking”</u>.</p> <p>Sub-consultants which are not “nominated” must not be included in Annex 1 H.</p>
5	<p><b>Reference is made to point 6 (b), page 2: it is stated that “...</b>            The Consultant/JV may appoint one Sub-Consultant for one or both of the following services:            a. the organisation and supervision of CCTV inspections, assessment of sewer systems, or            b. hydraulic analysis including professional calibration of sewer systems            ..... The qualifications (project portfolio) of the Sub-Consultant for either one or both of the services a and b will however be considered in the evaluation process. ....”</p> <p>Is it correct that the references of such a Sub-consultant must be presented as part of the maximum of 10 references or is it possible to present the references of the Sub-consultant as additional references?</p>	<p>The references of the Sub-consultant (to be listed in Annex 1 H) will be included in the 10 projects. Not more than 10 projects shall be submitted.</p>

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6	<p><b>Reference is made to point 7, page 3: it is stated that “... Sub-Consultants listed in annex 1 H must submit the documents listed below as the joint-venture partners.”</b></p> <p>Is it correct that the Sub-Consultants listed in annex 1H has to submit also the following documents?:</p> <p>e. Certified statements of financial capacity of the lead consultant and all members of the association (if applicable) for the last available three years. Proof document: Profit and loss statement in English (similar to Annex 1 D, printed on the letter head of the company and signed). Each statement page must be signed by the declaring consultant. Do not include full financial reports. The average annual turnover shall be at least 2,000,000 EUR<sup>3</sup> over the last three years (see Annex 1 D). Annex 1 D shall be filled out by all members of the association / joint venture. Subcontractors do not need to submit financial records.</p> <p>f. Submission of audited balance sheets and income statements for the last three (3) years .....</p>	<p>The nominated sub-consultant listed in Annex 1 H, has to submit the “Declaration of Undertaking” only.</p>
7	<p><b>Reference is made to point 7 (iii) e, page 4: it is stated that “... e. Certified<sup>2</sup> (The statements have to be certified by an independent financial audit firm.) statements of financial capacity of the lead consultant and all members of the association (if applicable) for the last available three years.</b></p> <p>Proof document: Profit and loss statement in English (similar to Annex 1 D, printed on the letter head of the company and signed). Each statement page must be signed by the declaring consultant. Do not include full financial reports.</p> <p>The average annual turnover shall be at least 2,000,000 EUR over the last three years (see Annex 1 D). Annex 1 D shall be filled out by all members of the association / joint venture.</p>	

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	<p>f. Submission of audited balance sheets and income statements for the last three (3) years .....</p> <p>Is it correct that each JV-member has to submit the following documents?</p> <ul style="list-style-type: none"> <li>• Annex 1D on the respective letter head of the concerned legal entity, signed by the declaring consultant</li> <li>• Profit and loss statements, signed by the declaring consultant.</li> <li>• audited balance sheets and income statements for the last three (3) years</li> </ul>	<p>This is correct, this three documents have to be presented by all joint-venture members.</p>