

THE REPUBLIC OF KOSOVO

THE MINISTRY OF ECONOMIC DEVELOPMENT (MED)  
KOSOVO ENERGY EFFICIENCY AGENCY (KEEA)

REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)  
RE-ADVERTISING

*Country:* Kosova

*Project Name:* Kosovo Energy Efficiency & Renewable Energy Project (KEEREP)

*Credit No.* 55080-XK

*Assignment Title:* Financial Specialist

*Ref. no:* KEEREP/3.9/2019/9

*Date:* October 21, 2019

The Ministry of Economic Development has applied for financing from the World Bank for the Kosovo Energy Efficiency and Renewable Energy Project (KEEREP), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) would require the individual consultant to assist the Kosovo Energy Efficiency Agency (KEEA) and Project Implementation Unit (PIU) in carrying out financial management responsibilities in accordance with provisions stipulated in Financing Agreement signed between Republic of Kosovo and International Development Association (World Bank) and procedures described in the Operation Manual (OM).

The Ministry of Economic Development, Energy Efficiency Agency now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should submit their CV accompanied with proof demonstrating that they have the required qualifications and relevant experience to perform the Services.

Eligibility criteria are:

- University/higher education in accounting and finance;
- At least 3 years of working experience in accounting and financial management.
- Working Experience with international organizations, World Bank projects and Kosovo Public Institutions in financial position is an advantage;
- Demonstrated sound and good knowledge of Government accounting, financial management systems, and budgeting system, and tax and legal requirements in Kosovo;
- Demonstrated sound and good knowledge of financial and accounting policies, rules and regulations pertaining to international organizations, preferably World Bank.
- Previous experience in Free Balance Treasury system is an advantage;
- Demonstrated skills in keeping accounts and making financial transactions, in preparing various financial monitoring reports in a timely manner;
- Computer literate. Good knowledge of MS Office applications. Other software are an advantage;
- Be fluent in Albanian and English;
- Excellent communication and team working skills

The evaluation and shortlisting criteria are:

- (i) General Qualification to TOR (30%);
- (ii) Specific Experience Relevant with Assignment (50%) and
- (iii) Language and Experience (20%).

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants (under IBRD Loans and IDA Credits & Grants) by World Bank Borrowers* dated January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with Section V, Selection of Individual Consultants set out in the Consultant Guidelines.

The assignment is expected to begin in November 2019 and last until end of August 2020 engaged on a part time basis (about 11 days per month), subject to adequate performance.

Further information can be obtained at the address below during office hours – 09.00 to 16.00 hours.

Expressions of interest (CV and related document's) must be delivered in a written form to the address below (in person, or by mail) by **October 30, 2019, at 14.00h.**

The Government of the Republic of Kosova  
Ministry of Economic Development (MED)  
Kosovo Energy Efficiency Agency (KEEA)  
Kosovo Energy Efficiency and Renewable Energy Project (KEEREP)  
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