

THE REPUBLIC OF KOSOVO

MINISTRY OF ECONOMIC DEVELOPMENT
KOSOVO ENERGY EFFICIENCY AGENCY

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)

Country: Kosova

Project Name: Kosovo Energy Efficiency & Renewable Energy Project

Assignment Title: Project Manager / Civil Engineer

Ref. no: KEEREP/3.12/2020

Date: February 17, 2020

The Ministry of Economic Development has applied for financing from the World Bank for the Energy Efficiency and Renewable Energy Project (KEEREP), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) would require the individual consultant to assist the Kosovo Energy Efficiency Agency (KEEA) and Project Implementation Unit (PIU) in all overall project management and technical aspects of KEEREP. The consultant is expected to manage implementing agency staff, construction supervision and acceptance and commissioning for Package 5 (for 30 public buildings), finalization of the energy audits and technical designs for Package 6 (for about 15 public buildings), administration of technical assistance (TA) contracts for Energy Regulatory Agency (ERO) and KEEA, administration of pre- and post-renovation social surveys, progress and financial reporting, and other tasks. The consultant will be responsible to monitor handling of the hazardous material according to requirements stated on the Environmental and Social Management Framework (ESMF) for Package 5, and ensure compliance with provisions stipulated in Financing Agreement signed between Republic of Kosovo and International Development Association (World Bank) and procedures described in the Operation Manual (OM). The consultant will closely collaborate with the World Bank team, line ministries and beneficiaries to ensure high overall quality control on the management and technical aspects of the project.

The Ministry of Economic Development, Kosovo Energy Efficiency Agency now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should submit their CV accompanied with proof demonstrating that they have the required qualifications and relevant experience to perform the Services.

Eligibility criteria are:

- At least university master degree in energy, civil engineering or architecture;
- At least 5 years of professional experience working in the energy and/or civil engineering field as related to building design, construction and renovation. Preference will be given to candidates with experience with energy auditing, EE designs and renovation works in buildings.
- Must have experience in design and construction practices with Kosovo civil and architectural codes and specifications, through professional experience in civil and architectural design calculations and criteria, preparation of engineering drawings and specification, and environmental management regulations related to building construction and renovation;
- Excellent interpersonal skills, demonstrated ability to communicate effectively and strong writing skills. The Consultant must have experience working as part of a team, preferably in a leadership position, and have demonstrated ability to deliver complex tasks and resolve challenges that may arise;
- MS Office package user for word processing and analysis. Ability to use engineering management and CAD software, maintain daily construction inspection logs. Ability to create/review civil engineering cost estimates, review civil and architectural construction drawings for code compliance

and provide briefings to the PM on civil and architectural issues. Ability to use AutoCAD to review required.

- Excellent written and verbal communication skills in English and Albanian.
- The consultant should have driver license.

The evaluation and shortlisting criteria are:

- (i) General Qualification to TOR (30%);
- (ii) Specific Experience Relevant with Assignment (50%) and
- (iii) English Language (20%).

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants (under IBRD Loans and IDA Credits & Grants) by World Bank Borrowers* dated January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with Section V, Selection of Individual Consultants set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours – 09.00 to 16.00 hours.

Expressions of interest (CV and related document's) must be delivered in a written form to the address below (in person, or by e- mail) by **February 28, 2020 at 14.00h.**

The Government of the Republic of Kosova
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Kosovo Energy Efficiency Agency (KEEA)
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